



CLINICAL AND CARE GOVERNANCE COMMITTEE

ABERDEEN, 7 September 2021. Minute of Meeting of the CLINICAL AND CARE GOVERNANCE COMMITTEE. Present:- Councillor Sandra Macdonald Chairperson; and Councillor Lesley Dunbar, Luan Grugeon (as substitute for Kim Cruttenden) and Alan Gray.

In attendance: Caroline Howarth, Lynn Morrison, Fiona Mitchellhill, Alison MacLeod, Carol Wright, Val Vertigans, Grace Milne, Graeme Simpson, Malcolm Metcalfe, Brenda Massie, Tracey McMillan and Mark Masson (Clerk) .

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME AND APOLOGIES

1. The Chairperson welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of Kim Cruttenden and Claire Wilson.

DECLARATIONS OF INTEREST

2. There were no declarations of interest intimated.

MINUTE OF PREVIOUS MEETING OF 1 JUNE 2021, FOR APPROVAL

3. The Committee had before it the minute of its previous meeting of 1 June 2021, for approval.

The Committee resolved:-

to approve the minute.

BUSINESS PLANNER

4. The Committee had before it their Business Planner for consideration.

The Clerk made reference to two items which were omitted from the foot of the Business Planner due to an Excel/PDF conversion issue, namely Item 19 (Annual/Biennial Report on Adult Protection) and Item 20 (Implementation of Aberdeen Community Mental Health Delivery Plan). The Clerk showed a live version of the Planner on screen.

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The Committee resolved:-

- (i) to note the update in the Planner relating to item 7 (Sustainability of General Practices), and agree that a report be submitted to the Committee in May 2022; and
- (ii) to otherwise note the information contained within the planner.

CCG GROUP MONITORING REPORT - UPDATE - HSCP.21.100

5. The Committee had before it a report by Lynn Morrison and Grace Milne which presented data and information to provide assurance that operational activities were being delivered and monitored effectively and that patients, staff and the public were being kept safe whilst receiving high quality service from Aberdeen City Health and Social Care partnership (ACHSCP) during the Covid-19 pandemic.

The report recommended:-

that the Committee note the contents of the report.

Lynn Morrison highlighted the key issues from the report and responded to questions from members. Lynn also provided details in relation to current support and learning for students and Third Sector support, making reference to established ways of working particularly during re-mobilisation, examples of good practice and the peer support model.

During discussion, the following points were noted:-

- that in relation to 2C General Practices complaints, a meeting between GP Leads and the Communication Teams was being held to acknowledge these and to consider the way forward in terms of engaging with patients across Grampian;
- that complaints and feedback from patients were being seen as an opportunity to improve services with reference being made to the access and referral complaints a few years back regarding podiatry;
- that there was a considerable challenge to induct and train new staff/undergraduates. A great deal of work was ongoing to support them via the buddying-up/mentoring process and different strategies were being adopted and/or trialled to mitigate the challenges, including shared learning of good practice in this regard;
- that an Ethics Advice and Support Group (chaired by Luan Grugeon) had been established which may provide assistance to Teams who are facing challenges relating to resources and making decisions on safe workforce;
- that further details on Adult Dietetic/Weight Management planning would be provided at a future meeting;
- that current recruitment in relation to the redesign of the new Public/Adult Protection team was being undertaken, some posts were being backfilled internally, however there was also a requirement to advertise externally too; and

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- that there were benefits in digitising the community workforce particularly regarding information sharing, updating records/chronology and also efficiencies from moving away from paper/spreadsheets, although some gaps still existed.

Tracey McMillan provided an update in relation to the current status of respite beds within Aberdeen.

The Committee resolved:-

- (i) to note that Lynn Morrison would confirm whether Psychological and Trauma training was currently being provided for Mental Health and Learning Disability frontline staff and would provide a response to members (by way of email) in this regard;
- (ii) to note that Lynn Morrison would circulate further details including the actions undertaken to alleviate the pressures within Mental Health and Learning Disability third sector community resources and care homes, specifically relating to the impact on delayed discharges and access to community places putting additional pressures on clients, and their families; and
- (iii) to otherwise approve the recommendation contained within the report.

ADULT SUPPORT AND PROTECTION INSPECTION PREPARATION - HSCP.21.098

6. The Committee had before it a report by Val Vertigans which provided an update on the preparations for a forthcoming Joint Inspection of Adult Support and Protection (ASP) in Aberdeen.

The report recommended:-

that the Committee note the progress made to date, and planned, in relation to a Joint Inspection of Adult Support and Protection in Aberdeen.

Val Vertigans provided a summary of the report and highlighted the key issues therein, making reference to the Position Statement linked to the National Quality Indicator Framework to be submitted to the Care Inspectorate, which would reflect on the current position, identify strengths and weaknesses and provide a draft improvement plan.

The Committee resolved:-

to approve the recommendation contained within the report.

IJB ANNUAL PERFORMANCE REPORT 2020/2021 - HSCP.21.090

7. The Committee had before it a report by Alison MacLeod which provided information in relation to the approved IJB Annual Performance Report (APR) for 2020-21 (attached as Appendix A).

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The report recommended:-

that the Committee notes the contents of the report and commends the work and progress of the partnership through 2020/21.

The Committee resolved:-

to approve the recommendation contained within the report.

ITEMS WHERE FURTHER ASSURANCE IS REQUIRED

8. The Committee did not have any items where further assurance was required.

ITEMS WHERE ESCALATION IS REQUIRED TO THE IJB

9. The Committee did not have any items where escalation to the IJB was required.
- **COUNCILLOR SANDRA MACDONALD, Chairperson.**